



Department of Human Resources & Civil Service

Job Announcement Please Post Conspicuously

Adam J. Bello
County Executive

Andrea M. Guzzetta
Director

TITLE: FIRST ASSISTANT CONFLICT DEFENDER

SALARY: \$77,680 - \$100,045 annually

LOCATION: Monroe County Department of Public Safety / Conflict Defenders Office

JOB SUMMARY:

This position is located in the Department of Public Safety, Conflict Defender's Office. The First Assistant Conflict Defender is an administrative and legal position involving responsibility for the supervision and administration of the Conflict Defender's Office. General supervision is exercised over Assistant Conflict Defenders and other subordinate division personnel. Does related work as required. Employees of this class may also represent clients in court. The employee reports directly to and works under the general supervision of the Conflict Defender.

The Monroe County Conflict Defender's Office is an equal opportunity employer. People of color, women, people with disabilities, immigrants, veterans, lesbian, gay, bisexual, transgender people, and those with lived experiences in the communities we serve are strongly encouraged to apply.

CHARACTERISTICS OF THE IDEAL CANDIDATE:

- (A) The First Assistant Conflict Defender shall be an attorney duly licensed to practice law in the State of New York with at least ten (10) years of experience handling criminal and/or Family Court matters. Experience as a criminal defense attorney and/or parent's attorney would be preferable.
- (B) Experience in an institutional defense office including experience as a supervisor would be a plus.
- (C) The First Assistant Conflict Defender should have experience working with low income individuals or communities of color and a commitment to racial equity, diversity and inclusion. As well as a commitment to clients and exceptional advocacy.
- (D) The First Assistant Conflict Defender must possess clear and effective communication skills and have the ability to build relationships with clients, judges, lawyers, court administrators, other persons within the court system, and court officials.

SPECIAL REQUIREMENT(S):

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test, along with a background investigation. Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

RESIDENCY REQUIREMENT:

Applicant must be a resident of Monroe County at the time of appointment.

SEND RESUME, COVER LETTER AND WRITING SAMPLE TO:

MARK D. FUNK, CONFLICT DEFENDER
MONROE COUNTY CONFLICT DEFENDER'S OFFICE
80 WEST MAIN STREET - SUITE 300
ROCHESTER, NEW YORK 14614

Posting Date: August 20, 2021

Posting Deadline: September 3, 2021